



# CORTES FORESTRY

## GENERAL PARTNERSHIP



### **Cortes Forestry General Partnership Board Meeting Minutes – November 14, 2016**

**Present:** Kathy Francis

Bruce Ellingsen

Kristin Scholfield-Sweet

John Marlow

Kevin Peacey

Mark Lombard

Corry Dow

**Agenda:**

- Review Minutes from Oct. 5 meeting
- Squirrel Cove operation review
- CFGP management changes
- Plans for early 2017
- Silviculture
  - tree cages needed
  - seedling order for 2018
  - silviculture contractor needed for early 2017
- Miscellaneous
  - Mary Point site proposal – permit not yet applied for.
  - Sign
  - Cortes Island Trail Initiative
  - Storey Creek Trading change in ownership

## Discussion:

- Squirrel Cove operation review
  - Review SCT Financial summary documents for October
  - Summary of firewood sales
  - Road maintenance:
    - Culverts needed in certain areas
    - Decommission the road north of the stream at south-east boundary of SQ 5, with the plan to re-plant the road into SQ 5.
  
- CFGP management changes
  - consideration of hiring local manager for CFGP after 2 years complete under current management structure
  - CFGP is now in a solid financial position
  - Significant benefit of on-island manager
  - J. Marlow is willing to continue as needed for any professional work, MoF requirements, or guidance
  - Review of draft job description for local manager.
  
- Plans for early 2017
  - Main focus at this time on meeting local market demand only
  - Discussion of considerations needed for limited tree selection in SQ 3 & 4. Drainage, impact on ditches, pricing of trees (whole tree purchase at on-island price?), manager to coordinate directly with fallers/yarders to minimize impacts
  - Posting needed to communicate availability to local mills
  
- Silviculture
  - tree cages & stakes needed
    - cages for 3000 Cw seedlings plus suggestion to cage a portion of the Fd seedlings based on informal regeneration survey.
  - seedling order for 2018
  - silviculture contractor needed for early 2017
  - Regeneration survey, plantation and cage maintenance needed at Larsen's Meadow
  
- Miscellaneous
  - Cortes Island Trail Initiative
    - Noba Anderson, Regional Director met with John for his review of the Cortes Island Trail Initiative map. He let her know that she should bring it to the board with whatever requests she has concerning the CFGP's involvement with the initiative.

**Action Items:**

1. John to send updated pie charts showing species proportion of harvest and species proportion of sales to Corry to post.
2. John to invoice commercial firewood cutters (rate: \$25.00/cord). Mark to forward contact emails to John.
3. John to coordinate with Matt to start SQ. roadwork
4. Kristin & Bruce to draft a posting for On-island General Manager position to be reviewed by Board and posted by Nov. 20. Applications for position due by Dec. 3, 2016.
5. Corry to post SQ roadworks and limited harvest notification on website & Tideline
6. John to talk to Storey Creek Trading to clear limited CFGP-financed harvest.
7. Matt to continue to identify accessible areas for gravel testing
8. John to price out cages and purchase 5000, with Board's approval.
9. Corry to post updated silviculture contract application invitation and silviculture stakes request on website
10. John to order seedlings to be sown for 2018 – 2500 Cw & 2500 Fd.
11. Mark to contact Matt to see if he can do regeneration survey at Larsen's Meadow.
12. Corry to forward letterhead file to manager as sign design template.
13. Kathy & Bruce to review draft budget and offer a second revision for Board review.

**Tabled:**

1. Phase One – feasibility study
2. Budget approval
3. Profit sharing